

To: Current Simply Giving/e-giving participants

9/9/2009

Dear Parishioner

Re: Online giving web-page changes

The St. Philip online giving page has been updated with new features that require current donors to update their online profiles to use these features. If you do not wish to use the new features, you do NOT need to update your profile or use the new login (on the right side of the e-giving page).

The new feature allows you to directly manage your electronic giving (both Thrivent donations and the e-giving donations made through our e-giving page). Additional features include reporting capabilities of all your electronic donations. These features are available through the new login prompt on the right side of our e-giving page.

Your email address has been added to our secure e-giving page so we can work with you to successfully update your profile.

To update your account and manage all your e-giving/Thrivent amounts follow these instructions.

Here is how: 1) Navigate to the electronic giving page of our www.stphilip-co.org site, click on the "Click Here" hot-link on the e-giving page,

2) Then click on "Create a Profile" in the "New Member" area of the updated Online Donation page, put in you email address and confirm the email address, the e-giving system should recognize you and it will send you a temporary password via email (if your email account is not recognized or you do not receive an email in short order, email me at vjlawrence@dim.co ASAP),

3) After you receive the temporary password, go back to the e-giving page and use the "Returning Member" area of the page to log-in using the temporary password,

4) The e-giving system will prompt you to change your password - change your password using a new 8 character/and/or number based password (case sensitive). Next time you come to the e-giving page use the "Returning Member" area of the page and log-in with your email address and password. That is it!

On the updated site, having a profile will allow you to manage all of your online donation activity. You will still be able to make one-time donations and set up automatic donation plans, **but now** you will also be able to log in 24/7 to make changes **or view your electronic donation history**.

We are pleased to bring you this updated online giving program and will be happy to answer any of your questions. Please direct any questions related to the setup and use of your account to me. Financial questions should be directed to Judy Hershiser.

Thanks,

Vince

Vincent J Lawrence, Webmaster 303.904.9619